

Sellersville Borough Council Chambers
140 East Church Street
Sellersville, PA 18960

March 8, 2021
7:00 O'clock P.M.

The regular March 8, 2021 meeting of Sellersville Borough Council was called to order by President Lois Dodson via on-line ZOOM teleconference.

All present joined in offering our "National Pledge of Allegiance".

ROLL CALL:

Mayor : Thomas C. Hufnagle, Mayor

Councilpersons : Lois A. Dodson, President
Alexander M. Potoczny, Jr., Vice-President
Donald Crouthamel
Kathleen J. Hallman
Marie G. Howells
Lynne Saylor

Borough Solicitor : Randal White, Esquire

Manager/Secretary : David J. Rivet

Absent : James G. Hull, President Pro Tem

CONSENT CALENDAR:

A. Minutes:

1. February 8, 2021 Council Meeting

B. March 2021 Treasurer's Report by Cheryl Zischang

1. See Treasurer's Report on file.

C. March 2021 Tax Collector's report by Sue A. Snyder

1. See Tax Collector's Report on file.

D. March 2021 Mayor Thomas C. Hufnagle's Report

1. See Perkasio Police Department Report on file.

E. March 2021 Reports from Operating Departments

1. Public Works Department Report by John Barry Snyder, Foreman

a. General Maintenance: Cleaned storm inlets, storm pipes and ditches; repaired and maintained vehicles; various shop repairs and improvements; cleaned areas of shop inside and outside; pothole patching; installed new street signs/posts and repaired street signs; swept streets; repaired storm inlets; snow and ice control on Borough streets.

b. Sewer System: Opened sewer laterals; opened sewer main.

c. Park and Playground: Removed trash; picked up branches; cut dead trees; removed weeds.

2. Administration Report by Eileen M. Bradley, Manager/Secretary

Staff Report:

- a. All administrative matters are of a routine nature.
- b. Building Permits:
 - 1. Melissa Woldarczyk 104 S. Main Street #2221 Roof
 - 2. Regina Diana 55 W. Park Avenue #2222 Roof
 - 3. Barry Ketterer 143 Hughes Avenue #2223 Roof
 - 4. Indian Creek Found. 30 W. Ridge Avenue #2224 Kitchen Reno, B/E/P
 - 5. Lynn Petrik 57 W. Walnut Street #2225 Electric Service
 - 6. Ernest Bouc 140 E. Walnut Street #2226 Roof
 - 7. Karen Landis 49 E. Grandview Ave. #2227 Swimming Pool
- c. Zoning Permits:

None

F. March 2021 Solicitor's Report by R. White Legal

- 1. See Solicitor's Report on file.

G. March 2021 Engineer's Report

- 1. No written report from Borough Engineers.

H. March 2021 Reports from Commissions and Boards.

- 1. Park and Recreation Board: Kathleen Hallman, Chairperson
 - a. See minutes of March 2, 2021 meeting.
 - b. Next regular meeting scheduled for April 6, 2021
- 2. Planning Commission: Rachel Swierzewski, Chairperson
 - a. See minutes of February 22, 2021 meeting.
 - c. Next regular meeting scheduled for March 15, 2021.
- 3. Zoning Hearing Board: Matthew A. Swierzewski, Chairperson.

No Business
- 4. Emergency Management Agency: Craig A. Wilhelm, Coordinator
Coordinated COVID-19 activities with Bucks County Emergency Management Services. Responded to Snow Events January 31 March 2, 2021.

I. February, 2021 Report from Committee of Council

- a. See February 16, 2021 meeting minutes.
- b. Next meeting scheduled for March 16, 2021.

A motion was made by Mr. Potoczny that the Consent Calendar, Items (A) through (I), be approved as presented. Mrs. Hallman seconded and the motion carried unanimously.

CITIZEN PARTICIPATION:

Ms. Regina Diana of W. Park Avenue asked if changes would be made to emergency response as it related to a sewer main backup on W. Park Avenue on February 28-March 1, 2021, where she experienced a backup of water into her house.

Manager Bradley stated that there was an initial breakdown in communication due to a changeover in key staff. That situation had been corrected. The blockage was the result of a grease ball in the main line, which had been flushed, solving the initial problem. The Manager would be requesting additional policies in the near future.

Mr. Crouthamel asked how Perkasio Sewer Authority had been contacted. Ms. Diana stated that her plumber had called them.

UNFINISHED BUSINESS:

Solicitor White requested a brief Executive Session at the end of the meeting to discuss the Vandemark lawsuit.

Mr. Crouthamel requested an update on outstanding sign and rental registrations violations. Solicitor White stated that Council had authorized him to proceed with legal action against two sign violators and five rental property owners.

Mr. Crouthamel inquired if any further discussion had taken place with West Rockhill Township regarding their contributions to the Sellersville Fire Company. Mayor Hufnagle stated that he was unsure, but would reach out to the Fire Company for an update.

Manager Bradley inquired if Council had adopted a policy on charitable donations. As Council had no defined policy, the subject would be discussed at a future Public Management Meeting.

Manager Bradley asked for authorization to gather quotes to televise the sewer main at W. Park Avenue.

A motion was made by Mr. Crouthamel, seconded by Mr. Potoczny and unanimously approved by all present, to authorize the Manager to gather estimates for televising the sewer main on W. Park Avenue.

NEW BUSINESS:

A. Ordinances

Ordinance #737, allowing parking on portions of the east side of Diamond Street was proposed for adoption this evening. Mr. Crouthamel pointed out that the ordinance would remove a two-hour time limit on Diamond Street between Pine Street and Clymer Avenue.

A motion was made by Mr. Potoczny, seconded by Mrs. Hallman and unanimously approved by all present, to enact Ordinance #737, allowing parking on portions of the east side of Diamond Street.

B. Resolutions

Resolution #21-03 – a Master Agreement for Casting Adjustments was presented for approval. The resolution corrected language in a prior resolution by adding specific names to the original agreement.

A motion was made by Mr. Potoczny, seconded by Mrs. Howells and unanimously approved by all present, to execute Resolution #21-03, a Master Agreement for Casting Adjustments.

C. Motions
None.

D. Authorizations

Ms. Bradley stated that Bids had been received February 23, 2021 for mowing and landscaping services throughout the Borough.

A motion was made by Mr. Potoczny, seconded by Mr. Crouthamel and unanimously approved by all present, to award bid to Borelli Brothers of Perkasio for Section #2 only at \$925.00 per mowing; and to award bid to Terrene Construction of Trumbauersville for Sections #1, 3 and 4 at a combined total per incidence of \$1,280 for mowing and \$5,640.00 for landscaping.

E. Agreements
None

OTHER BUSINESS

A. PPP – Points of Personal Privilege

Mrs. Hallman stated that there would be an Easter Hat Parade on Saturday April 3 at 1:00 p.m. at Druckenmiller Park. Participants were asked to pre-register at the Borough Office. Hat would be made to include natural materials such as flowers, twigs, leaves, etc., but could also include beads, ribbons and other decorations.

EXECUTIVE SESSION

President Dodson declared an Executive Session at 7:35 p.m. to discuss litigation in the Vandemark case. Regular Council session resumed at 7:40 p.m.

AUTHORIZATION FOR PAYMENT OF INVOICES:

The monthly invoices were presented for payment authorization. Mr. Potoczny made a motion "that the invoices as presented be authorized for payment". Mr. Crouthamel seconded and the motion carried with all in favor. Checks drawn in payment of the invoices are as follows: General-Sewer Check Nos. 29218 through 29300 totaling \$302,015.48.

ADJOURNMENT:

There being no additional matters to come before this meeting of Borough Council, President Lois Dodson declared this meeting duly adjourned at 7:45 p.m. The next regular Council meeting is scheduled to be held on April 8, 2021 at 7:00 p.m.

Attest: _____
Eileen M. Bradley, Secretary
Sellersville Borough Council