

Sellersville Borough Council  
140 East Church Street  
Sellersville, PA 18960

February 10, 2025  
7:00 P.M.

The Regular February 10, 2025 Meeting of Sellersville Borough Council was called to order at 7:00 p.m. by President Lois Dodson. All present joined in offering our National Pledge of Allegiance.

**I. ROLL CALL:**

Mayor: Thomas C. Hufnagle

Councilpersons: Lois A. Dodson, President  
James G. Hull, Vice-President  
Donald Crouthamel, President Pro Tempore  
Kathleen J. Hallman  
Lynne A. Saylor

Manager: Eileen M. Bradley  
Solicitor: Vicki Kushto, Esq.  
Engineer: Scott P. McMackin, P.E.  
Perkasie Police Dept. Chief Robert Schurr

Absent: Marie G. Howells  
David A. O'Donnell

**II. CHANGES, ADDITIONS, DELETIONS TO THE AGENDA:**

There were no changes, additions, or deletions to the agenda.

**III. PUBLIC COMMENT NON-AGENDA ITEMS:**

Ms. Tara Bergey of Jessica Lane submitted a hard copy of a letter requesting crosswalks and speed humps along Ninth Street near Jessica Lane and requested a written response in writing.

Mrs. Joan Keating of Lawn Avenue inquired about a crosswalk at the intersection of W. Church Street and N. Main Street where there is also a School Bus Stop and whether or not the location was safe for crossing. Ms. Bradley noted that the crosswalk was installed by PennDOT when the railroad bridge was repaired. She would ask Traffic Office Mantz to determine if there were any issues.

Mrs. Keating added that there were many pedestrians that walked in the street along E. Park Avenue to get to the Landis shopping center, as there were missing sections of sidewalk along both sides of the street. Mr. Crouthamel asked the Manager to request that PennDOT install sidewalks and crosswalks along E. Park Avenue to connect to Perkasie Borough and their traffic light.

**IV. PRESENTATIONS AND HEARINGS:**

**A. Ordinance #751 Deleting and Replacing Chapter 89 Nuisances:**

A Public Hearing was opened for discussion of Proposed Ordinance #751, which would delete the existing Chapter 89 Nuisances of the Codified Ordinances of the Borough and replace it with an ordinance with more detail that was enforceable.

**A motion was made by Mr. Crouthamel, seconded by Ms. Saylor, and unanimously approved by all present, to adopt Ordinance #751, deleting and replacing Chapter 89 Nuisances of the Codified Ordinances of the Borough.**

**V. DEVELOPER ITEMS:**

There were no developer items at this time.

**VI. BOROUGH BUSINESS ITEMS:**

**A. CONSENT AGENDA:**

1. Minutes of January 13, 2025 Council Meeting.
2. January 2025 Treasurer's Reports: See Treasurer's Report on file.
3. January 2025 Tax Collector's Reports: See Tax Collector's Report on file.
4. January 2025 Mayor Hufnagle's Report: See PPD Report on file.
5. January 2025 Reports from Operating Departments:
6. January 2025 Solicitor's Report: See Solicitor's Report on file.
7. January 2025 Engineer's Report: See Engineer's Report on file.
8. January 2025 Reports from Commissions and Boards:
  - a. Public Management Committee Minutes of January 29, 2025
  - b. Parks and Recreation Board Minutes
  - c. Planning Commission Minutes of January 16, 2025
  - d. Zoning Hearing Board
  - e. Emergency Management Agency

**A motion was made by Mr. Hull and seconded by Ms. Saylor, to approve the Consent Calendar items A.1 through A.8.e. The motion carried unanimously.**

**VII. MAYOR, COUNCIL AND STAFF BUSINESS AND COMMENTS:**

**B. Council**

Ms. Saylor stated that there was a property at the intersection of Wyckford Drive and Chadwyck Circle with damaged sidewalks. Ms. Bradley stated that a violation letter would be sent out. Mr.

Crouthamel asked if there was any way we could request that PennDOT install sidewalks and crosswalks along E. Park Avenue to connect to Perkasio Borough and their traffic light.

At a prior meeting, Mr. Crouthamel had asked about municipal contribution levels toward the Sellersville Fire Department (SFD), which the Manager had presented to Council. He then asked if the President of SFD could attend a future meeting to discuss SFD funding. Ms. Bradley would arrange.

**H. Manager**

**1. Authorization to Advertise Contract for Reconstruction of Lawn Avenue Sanitary Sewer Main Project:**

Ms. Bradley stated that construction plans for the Lawn Avenue Sanitary Sewer replacement Project were near completion. Replacement of individual private laterals would not be covered under the PennVest project and would be billed by the contractor separately. The affected homeowners would have several options for payment of replacement costs, which would be explained in future correspondence. Ms. Bradley requested authorization to advertise for bids for construction of the replacement sewer main. If authorized, a mandatory pre-bid meeting would be held at Borough Hall at 10:00 a.m. on Thursday, March 6, 2025. Sealed bids would be due no later than 10:00 a.m. on Wednesday, March 26, 2025 through the PennBid bidding website.

**A motion was made by Mr. Crouthamel, seconded by Ms. Saylor, and unanimously approved by all present, to authorize advertisement for bids for the reconstruction of the Lawn Avenue Sanitary Sewer Main.**

**2. N. Branch Street Storm Sewer Improvement Project Payment Request #1:**

Ms. Bradley was in receipt of Payment Request #1 for the N. Branch Street Stormwater Sewer Improvement Project in the amount of \$33,734.50, leaving \$15,795.50 remaining for final paving of the affected area.

**A motion was made by Mr. Crouthamel, seconded by Mr. Hull, and unanimously approved by all present, to authorized Request for Payment #1 of \$33,734.50 to Passerini & Sons, Inc. of Hilltown for the N. Branch Street Stormwater Sewer Replacement, with \$15,795.50 remaining.**

**3. Special Event Permit Application Meltdown 5K:**

Ms. Bradley presented a Special Event Permit Application for the Perkiomen Watershed Association for their Meltdown 5K to be held in Lenape Park on March 9 from 8:00 a.m. to noon. The event would draw approximately 150 people. No additional services were required from Sellersville.

**A motion was made by Ms. Saylor, seconded by Mr. Hull, and unanimously approved by all present, to approve a Special Event Permit for the Perkiomen Watershed Association for the Meltdown 5K on March 9 from 8:00 a.m. to 12:00 p.m.**

**4. Resolution #2025-05, Adding and Removing Disability Parking Areas:**

Upon reviewing Borough records and street signage, Ms. Bradley discovered that several Disability Parking locations had not been properly memorialized by resolution. Proposed Resolution #2025-15 would remove unnecessary Disability Parking at 14 Grandview Avenue, 95 N. Main Street, and 17 Noble Street, as well

as memorialize Disability Parking at 106 N. Branch Street, 117 Hughes Avenue, 324 Hughes Avenue, 148 E. Walnut Street, and 303 Washington Avenue.

**A motion was made by Ms. Saylor, seconded by Mrs. Hallman, and unanimously approved by all present, to adopt Resolution #2025-05, authorizing installation and maintenance of Disability Parking areas at certain locations and the removal of such designations at certain other locations.**

**VIII. OTHER BUSINESS:**

**A. Holiday House:**

Mr. Crouthamel announced that the West Rockhill-Sellersville Joint Recreation Authority (WRSJRA) would open Holiday House Pool for the 2025 season. The WRSJRA had verbally accepted an offer for a Conservation Easement on the property on a 3-2 vote.

**B. Borough Manager Position Advertisement:**

Ms. Bradley stated that advertisement for the Borough Manager position had been released, with resumes due by February 21, 2025.

**C. PSAB Conference Hershey June 1 to 4, 2025:**

Ms. Bradley asked Council to inform her as soon as possible of those attending the Pennsylvania State Association of Boroughs' Annual Conference in Hershey June 1 to 4, 2025.

**D. Winterfest and Gallery of the Arts:**

Ms. Bradley noted that while a replacement had been found as chair of the Gallery of the Arts, a number of additional members had stepped down. The Committee was still looking for volunteers to fill those slots.

**IX. PUBLIC COMMENT:**

Mrs. Joan Keating inquired about costs for private lateral replacements for affected residents on Lawn Avenue. Borough Engineer Scott McMackin would work up some estimates.

**X. AUTHORIZATION FOR PAYMENT OF INVOICES:**

The January invoices were presented for payment authorization, with General and Sewer Fund Check Numbers 40905 through 40951 totaling \$396,384.70.

**A motion was made by Mr. Hull, seconded by Mr. O'Donnell, and unanimously approved by all present, to authorize payment of Bills for the month of January 2025 totaling \$396,384.70.**

**XI. EXECUTIVE SESSION:**

At 8:25 p.m., Council convened in Executive Session to discuss land disposition and personnel issues. No action was taken. Council reconvened the regular meeting at 8:30 p.m.

**Judicial Sale of 60 Noble Street:**

**A motion was made by Ms. Saylor, seconded by Mrs. Hallman, and unanimously approved by all present, to direct the Bucks County Redevelopment Authority to bid at the upcoming Judicial Sale of 60 Noble Street for up to \$200,000.00.**

**Five Points Inlet Repair:**

**A motion was made by Mr. Hull, seconded by Ms. Saylor, and unanimously approved by all present, to accept the proposal of Passerini and Sons, Inc. of Hilltown to repair a stormwater inlet within the Five Points Intersection for \$6,400.00 as an emergency repair.**

**XII. ADJOURNMENT:**

There being no additional matters to come before this meeting of Council, President Dodson declared the meeting duly adjourned at 8:30 p.m.

The next Regular Business Meeting of Borough Council was scheduled for Monday, March 10, 2025 at 7:00 p.m.

Attest: \_\_\_\_\_  
Eileen M. Bradley, Secretary  
Sellersville Borough Council