

Sellersville Borough Council Chambers
140 East Church Street
Sellersville, PA 18960

May 10, 2021
7:00 O'clock P.M.

The regular May 10, 2021 meeting of Sellersville Borough Council was called to order by President Lois Dodson via ZOOM teleconference.

All present joined in offering our "National Pledge of Allegiance".

ROLL CALL:

Councilpersons : Lois A. Dodson, President
Alexander M. Potoczny, Jr., Vice-President
James G. Hull, President Pro Tem
Donald Crouthamel
Kathleen Hallman
Lynne Saylor
Thomas C. Hufnagle, Mayor

Manager/Secretary : Eileen M. Bradley

Perkasie Police Chief : Robert Schurr

Absent : Marie G. Howells

CONSENT CALENDAR:

A. Minutes:

1. April 12, 2021 Council Meeting

B. May 2021 Treasurer's Report by Cheryl Zischang

1. See Treasurer's Report on file.

C. May 2021 Tax Collector's Report by Sue A. Snyder

1. See Tax Collector's Report on file.

D. May 2021 Mayor Thomas C. Hufnagle's Report

1. See Perkasie Police Department Report on file.

E. May 2021 Reports from Operating Departments

1. Public Works Department Report by John Barry Snyder, Foreman

a. General Maintenance: Cleaned storm inlets, storm pipes and ditches; repaired and maintained vehicles; various shop repairs and improvements; cleaned areas of shop inside and outside; pothole

patching; installed new street signs/posts and repaired street signs; swept streets; repaired storm inlets.

- b. Sewer System: Opened sewer laterals; opened sewer main.
- c. Park and Playground: Removed trash; picked up branches; cut dead trees; removed weeds.

2. Administration Report by Eileen M. Bradley, Manager/Secretary
Staff Report:

- a. All administrative matters were of a routine nature.
- b. Building Permits
 - 1. Kim Walsh, 648 Wyckford Drive, #2240, Deck
 - 2. Victory Fire Suppression, Sellersville Senior Apts., #2241, Sprinkler System
 - 3. Kim Liberty, 6 Ninth Street, #2242, Roof
 - 4. Brennan Boyer, 310 E. Church Street, #2243, Shed
 - 5. John Patton, 119 Diamond Street, #2244, Roof
 - 6. Zach Bullock, 4 E. Temple Avenue, #2245, Sewer Lateral
 - 7. Carol Muhlbauer, 218 Lawn Avenue, #2246, Roof
 - 8. John and Jessica Sarro, 107 Diamond Street, #2247, Porch Renovation
 - 9. Karen Otrupchak, 7 Coolidge Avenue, #2248, Deck
- c. Zoning Permits:
 - 1. Joanne Morey, 27 Ridge Run Road, Fence
 - 2. Nat'l Bank of Boyertown, 96 S. Main Street, Sign Replacement

F. April 2021 Solicitor's Report by R. White Legal

- 1. See Solicitor's Report on file.

G. May 2021 Engineer's Report

- 1. No written Report from Borough Engineers.

H. May 2021 Reports from Commissions and Boards.

- 1. Park and Recreation Board: Kathleen Hallman, Chairperson
 - a. See Draft Minutes of May 4, 2021 meeting.
 - b. Next regular meeting scheduled for June 1, 2021
- 2. Planning Commission: Rachel Swierzewski, Chairperson
 - a. See Draft Minutes of April 19, 2021.
 - b. Next regular meeting scheduled for May 17, 2021.
- 3. Zoning Hearing Board: Matthew A. Swierzewski, Chairperson.
No Business

4. Emergency Management Agency: Craig A. Wilhelm, Coordinator
Coordinated COVID-19 activities with Bucks County Emergency
Management Services.
5. Sellersville Industrial Development Authority
 - a. See Draft Minutes of April 19, 2021.
- I. May 2021 Report from Committee of Council
 - a. See Draft Minutes of April 20, 2021.
 - b. Next meeting scheduled for June 15, 2021.

A motion was made by Mr. Potoczny that the Consent Calendar, Items A through I, be approved as presented. Mr. Crouthamel seconded, and the motion carried unanimously.

CITIZEN PARTICIPATION: There were no comments at this time.

UNFINISHED BUSINESS:

Manager Bradley sought a decision on the Barth Consulting Group (BCG) proposal for revitalization of the Borough business area. Ms. Saylor questioned how the Sellersville Business Campus was evolving. She also stated that she would agree to retain Barth Consulting for a year as a trial. Ms. Bradley responded that the proposed developer was working on concept plans that would come before Council.

Mr. Hull stated that he believed BCG would be beneficial to develop the remaining Ametek property. Mayor Hufnagle thought the proposal was fair and could make great strides in revitalizing Sellersville. Mr. Potoczny agreed, provided there was a \$40,000 cap.

Mr. Crouthamel approved of a \$40,000 cap on spending but preferred to have a fan idea on what BCG should focus on. Ms. Bradley suggested that Council submit a “top ten” list of what they would focus on for the next PMC meeting.

Mr. Hull made a motion, seconded by Mrs. Hallman, and unanimously approved, to retain Barth Consulting Group with a \$40,000 cap for the year.

At 8:00, Ms. Bradley then called for a recess due to technical difficulties. The meeting then resumed at 8:30 with no further problems.

Mr. Crouthamel asked what the status was on the new bridge lights. Ms. Bradley stated that PPL was in the process of moving utility poles, but work was progressing.

Mr. Crouthamel also asked about an additional crossing guard at Cedar Avenue. Chief Schurr stated that since the pandemic, there had been increased traffic and congestion at the Middle School that they were investigating.

NEW BUSINESS:

Ms. Bradley noted that the Park and Recreation Board had recommended the purchase of a 26” x 42” message board for Druckenmiller Park. Message boards for other locations could be budgeted in future years.

Mr. Crouthamel made a motion, seconded by Ms. Saylor, and approved by all present, to purchase an outdoor message board for a cost not to exceed \$1,000.

Mr. Crouthamel noted that the next Public Management meeting was scheduled for Election Day, and he would be out of town. It was determined that a quorum was possible for that meeting, so it would be held as advertised.

Ms. Bradley proposed a new Agenda format to streamline meetings. Mr. Crouthamel expressed interest in consolidating the financial information presented. Ms. Bradley would investigate this issue.

There were no Ordinances, Resolutions, Motions, or Agreements for discussion at this time.

Ms. Bradley stated that the West Rockhill-Sellersville Joint Recreation Authority had recommended appointing Dr. Craig Stephens to an unexpired term ending in 2025.

A motion was made by Mr. Potoczny, seconded by Mr. Hull, and unanimously approved by all present, to appoint Dr. Craig Stephens to the West Rockhill-Sellersville Joint Recreation Authority to fill a vacant position expiring in 2025.

OTHER BUSINESS:

PPP – Points of Personal Privilege:

Mr. Hull suggested that a meeting with former Manager Alan Frick might be beneficial to go over the current sewer maps. Ms. Bradley would discuss with Cowan Associates to see if any electronic maps were available.

Mr. Hull wondered if Council would consider allowing two-hour parking on Lawn Avenue between the hours of 8:00 a.m. and 5:00 p.m. Truck traffic during those hours was significantly lighter. Ms. Dodson noted that Council had passed on ordinance just this year prohibiting parking on Lawn Avenue. It was agreed to add the subject to a future meeting for discussion.

Mrs. Hallman reported on the “Sellerbrate Sellersville Cleanup Day” held May 8, 2021. Thank you notes would be sent to participants and the American Legion. Mr. Crouthamel noted that the memorial area at Cressman Park needed attention.

AUTHORIZATION FOR PAYMENT OF INVOICES:

The monthly invoices were presented for payment authorization.

Mr. Potoczny made a motion "that the invoices as presented be authorized for payment". Ms. Saylor seconded, and the motion carried with all in favor. Checks

drawn in payment of the invoices are as follows: General-Sewer Check Nos. 29301 through 29361, totaling \$394,810.62.

EXECUTIVE SESSION:

Council convened into Executive Session at 9:05 p.m. to discuss the Police Services Contract and litigation in the Vandemark case. The Session ended at 9:15 p.m. No action was taken.

ADJOURNMENT:

There being no additional matters to come before this meeting of Borough Council, President Lois Dodson declared this meeting duly adjourned at 9:20 p.m. The next regular Council meeting was scheduled for July 12, 2021 at 7:00 p.m.

Attest: _____
Eileen M. Bradley, Secretary
Sellersville Borough Council