

Sellersville Borough Council  
140 East Church Street  
Sellersville, PA 18960

September 13, 2021  
7:00 P.M.

The Regular September 13, 2021 Meeting of Sellersville Borough Council was called to order by President Lois Dodson in person.

All present joined in offering our "National Pledge of Allegiance".

**I. ROLL CALL:**

Mayor: Thomas C. Hufnagle, Mayor

Councilpersons: Lois A. Dodson, President  
Alexander M. Potoczny, Jr., Vice-President  
James G. Hull, President Pro Tem  
Donald Crouthamel  
Kathleen Hallman  
Lynne Saylor

Borough Manager: Eileen M. Bradley

Perkasie Police Chief: Robert Schurr

Solicitor: Randal S. White

Absent: Marie G. Howells

**II. PUBLIC COMMENT – NON-AGENDA ITEMS:**

Mr. Jerry Rowan and Mr. Tom Kirby of the Wyckford Homeowners' Association stated that the detention basin at the Mews had been damaged by Hurricane Ida. The basin had been damaged in 2016 and again in April of this year. Stormwater from Wyckford, Branch Road and parts of Perkasie all ran into the basin, which could not handle the load. The homeowners needed help. Council requested the subject be added to the PMC agenda.

**III. CONSENT CALENDAR:**

A. Minutes: August 9, 2021 Council Meeting

B. August 2021 Treasurer's Reports: See Treasurer's Report on file.

C. August 2021 Tax Collector's Reports: See Tax Collector's Report on file.

D. August 2021 Mayor Thomas C. Hufnagle's Report: See PPD Report on file.

E. August 2021 Reports from Operating Departments:

1. Public Works Department Report by John Barry Snyder, Foreman

2. Administration Report by Eileen M. Bradley, Manager/Secretary

a. All administrative matters were of a routine nature.

b. Building Permits: See Building Permit Report on file.

c. Zoning Permits: None.

F. August 2021 Solicitor's Report: See Solicitor's Report on file.

- G. August 2021 Engineer's Report: No Report Received.
- H. August 2021 Reports from Commissions and Boards:
  - 1. West Rockhill-Sellersville Joint Recreation Authority: None
  - 2. Public Management Committee
    - a. See Draft Minutes of August 17, 2021
  - 3. Parks and Recreation Board: Kathleen Hallman, Chairperson
    - a. See Minutes of August 3, 2021 Meeting
    - b. Next regular meeting scheduled for October 5, 2021
  - 4. Planning Commission
    - a. See Draft Minutes of August 16, 2021
  - 5. Zoning Hearing Board: No business.
  - 6. Emergency Management Agency: No business

Mr. Crouthamel questioned Chief Schurr regarding the surprising seventeen detective investigations related to sexual offenses. Chief Schurr stated that, while surprising, it was not uncommon. He also noted that many relate to the internet and online predators.

**IV. ACTION ON CONSENT CALENDAR:**

**A motion was made by Mr. Potoczny and seconded by Mr. Hull to approve the Consent Calendar Items A through H as presented. The motion carried unanimously.**

**V. UNFINISHED BUSINESS:**

Mayor Hufnagle wished to express his thanks to the Sellersville Fire Department and all emergency services for their response to the challenges presented by Hurricane Ida. He also noted that the PennDOT fencing at the firehouse bridge caught an enormous amount of debris during the storm.

**VI. NEW BUSINESS:**

**A. Action on New Business:**

**6.a Resolution #2021-05 2022 MMO:** Ms. Bradley presented to Council the Minimum Municipal Obligation for the Sellersville Borough Pension Plan for 2022 of \$27,297.00, which would be added to the proposed 2022 Budget.

**A motion was made by Mr. Hull and seconded by Mrs. Hallman and approved unanimously to ratify the 2022 Minimum Municipal Obligation for the Pension Fund of \$27,297.00.**

**b. Board of Assessment Appeals:** Ms. Bradley noted that the Borough was in receipt of assessment appeals for three commercial parcels. Did Council have a policy on how assessment appeals were handled? Solicitor Randy White stated that it might be beneficial to discuss the

appeal with the Pennridge School District Solicitor, as both entities stood to lose assessed value.

**Mr. Crouthamel made a motion to have the Borough Solicitor oppose any reduction of assessment by the most cost-efficient means available. The motion was seconded by Ms. Saylor and unanimously carried by all present.**

- c. **Winterfest 2021:** Ms. Bradley noted the approaching date of the annual Winterfest event. With the Sellersville Fire Department out of commission for an unknown period, it might be best to cancel. After discussion of possible alternative sights, it was agreed to table the decision to the next PMC meeting for further discussion.
- d. **Gallery of the Arts:** Ms. Bradley stated that the Gallery of the Arts event was in full swing and ready for Sunday, September 19 from 12:00 to 5:00. A table would be available for Council to distribute information and field questions.

**B. Ordinances – Authorization to Advertise Amendment to Chapter 152**

**Parking:** Ms. Bradley stated that proposed Ordinance 739 would amend Chapter 152 Parking of the Codified Ordinances to regulate traffic in and around Sellersville Borough. In summary, Section 1 of the ordinance would amend §152-10 by making a section of E. Fairview between S. Main Street and Diamond Street one way northbound. Section 2 would repeal the restriction of a right turn westbound at E. Fairview and Diamond Streets. Section 3 would repeal §152-15 of the Code, thereby allowing parking on the north and south sides of E. Fairview. Section 4 would amend §152-17 of the Code by repealing certain parking time restrictions on Diamond Street and E. Fairview Street. Section 5 would amend §152-17 of the Code by adding a two-hour parking zone on N. Main Street between 55 N. Main Street and Green Street.

**A motion was made by Mr. Crouthamel and seconded by Ms. Saylor to authorize advertisement of proposed Ordinance 739. The motion carried unanimously.**

**VII. OTHER BUSINESS:**

Mrs. Hallman wished to add the Holiday Appreciation Lunch to an upcoming PMC meeting. The annual Tree Naming event would be held on September 25 starting at the Scout Cabin. Five trees would be named, with awards to each winner. She also stated that she was happy to see two new businesses thriving in Sellersville, and also noted that Stella’s Café was beginning “Stella’s by Starlight” evening dining.

Mr. Crouthamel asked for an update on numerous projects. He also recommended that Council consider bringing back the wearing of masks during public meetings. He requested that Ms. Bradley inform SEPTA of the crumbling condition of the railroad bridge over Maple Avenue. Ms. Bradley would contact SEPTA.

**VIII. PUBLIC COMMENT:**

Mr. John Frank of E. Fairview Avenue felt that there could be a better solution rather than making travel on Fairview Avenue one way. He suggested the Borough or businesses purchase a section of the Grassy Knoll. He also brought up his concerns on snow plowing in the winter.

Mr. Dan Davis of E. Fairview Avenue felt that the one-way travel would create more problems. His personal vehicle and trailer would not be able to get into his driveway if vehicles were parked on both sides of the street. Getting a fire truck through the street might be a challenge.

Mr. Timothy Hufnagle of E. Fairview Avenue spoke for his family. They were in favor of making the road one way. There were many duplexes along the street that now have apartments which has created more vehicles parked along the road. He suggested making parking diagonal on one side rather than allow parking on both sides of the road. He also suggested making designated parking spots for each dwelling.

Mr. Keith Bell of E. Fairview Avenue said he was against changing the street to one-way traffic. He felt that the parking problem was not Fairview Avenue but was on E. Clymer Avenue.

Mr. Douglas Matz of N. Main Street stated that he represented his neighbors and expressed concern of a produce retail business being run from 490 N. Main Street, which is only accessible from their private alley. People were driving through their private alley to get to the business. There was no residence on the property and new expansion was underway on the existing garage. There was a porta-potty on the property. Ms. Bradley stated that she would investigate. informed him the Borough was just made aware of the situation in the past week.

Mr. Matz also mentioned that trees/shrubs were encroaching upon their alley from an adjacent property, making it difficult to pass by without brushing against them. Ms. Bradley stated that she was aware of the encroachment a letter had been sent to the property owner.

Mr. Jerry Rowen of Mews Drive said there were trees and fencing down along the Mews Development. Ms. Bradley said that the Borough was currently working with the adjoining property owner to rectify the situation.

**IX. AUTHORIZATION FOR PAYMENT OF INVOICES:**

The monthly invoices were presented for payment authorization with General and Sewer Fund Check Numbers 29523 through 29,568, totaling \$245,172.21.

**A motion was made by Mr. Potoczny and seconded by Mr. Hull to authorize payment of Bills for the month of August totaling \$245,172.21. The motion carried unanimously.**

**X. EXECUTIVE SESSION:**

Council convened into Executive Session at 8:30 p.m. to discuss the Police Services Contract and Sale of Borough Property. The Session ended and reconvened to the Regular Meeting at 8:45 p.m.

**Perkasie Police Services Contract:**

After much negotiation, Ms. Bradley stated that Perkasie and Sellersville had come to terms on a five-year Police Services Contract that reflected Sellersville paying 32% of budgeted police expenses for the years 2022 through 2026.

**Mr. Hull made a motion, seconded by Mrs. Hallman, and unanimously approved by all present to execute the five-year Perkasie Police Services Agreement with Sellersville paying 32% of budgeted expenses.**

Ms. Bradley requested authorization to order an appraisal of real property as discussed during Executive Session.

**Mr. Crouthamel made a motion, seconded by Mr. Potoczny, and unanimously approved by all present to authorize ordering an appraisal on a real estate parcel.**

**X. ADJOURNMENT:**

There being no additional matters to come before this meeting of Borough Council, President Lois Dodson declared this meeting duly adjourned at 8:55 p.m. The next regular Council meeting was scheduled for October 11, 2021 at 7:00 p.m.

Attest: \_\_\_\_\_  
Eileen M. Bradley, Secretary  
Sellersville Borough Council