

Sellersville Borough Council  
140 East Church Street  
Sellersville, PA 18960

April 14, 2025  
7:00 P.M.

The Regular April 14, 2025 Meeting of Sellersville Borough Council was called to order at 7:00 p.m. by President Lois Dodson. All present joined in offering our National Pledge of Allegiance.

**I. ROLL CALL:**

Mayor: Thomas C. Hufnagle

Councilpersons: Lois A. Dodson, President  
James G. Hull, Vice-President  
Donald Crouthamel, President Pro Tempore  
Kathleen J. Hallman  
Lynne A. Saylor  
David A. O'Donnell

Manager: Eileen M. Bradley  
Solicitor: Vicki Kushto, Esq.  
Engineer: Michael R. Smith, P.E.  
Perkasie Police Dept. Chief Robert Schurr

Absent: Marie Howells

**II. CHANGES, ADDITIONS, DELETIONS TO THE AGENDA:**

Ms. Bradley stated that item VIII.A should be tabled to a future meeting.

Ms. Dodson also announced that Council had met in Executive Session on Tuesday, April 5 to discuss personnel issues, and had made an offer of employment as Manager to Douglas Wilhelm of West Rockhill Township. Details were still being worked out, which precipitated delaying adoption of the Resolution under item VIII.A.

**III. PUBLIC COMMENT NON-AGENDA ITEMS:**

There was no public comment at this time.

**IV. PRESENTATIONS AND HEARINGS:**

There were no presentations or hearings at this time.

**V. DEVELOPER ITEMS:**

There were no developer items at this time.

**VI. BOROUGH BUSINESS ITEMS:**

**A. CONSENT AGENDA:**

1. Minutes of March 10, 2025 Council Meeting.
2. March 2025 Treasurer's Reports: See Treasurer's Report on file.
3. March 2025 Tax Collector's Reports: See Tax Collector's Report on file.
4. March 2025 Mayor Hufnagle's Report: See PPD Report on file.
5. March 2025 Reports from Operating Departments:

6. March 2025 Solicitor's Report: See Solicitor's Report on file.
7. March 2025 Engineer's Report: See Engineer's Report on file.
8. March 2025 Reports from Commissions and Boards:
  - a. Public Management Committee Minutes of March 26, 2025
  - b. Parks and Recreation Board Minutes of March 4, 2025
  - c. Planning Commission Minutes
  - d. Zoning Hearing Board
  - e. Emergency Management Agency

**A motion was made by Mr. Hull and seconded by Mrs. Hallman, to approve the Consent Calendar items A.1 through A.8.e. The motion carried unanimously.**

**VII. MAYOR, COUNCIL AND STAFF BUSINESS AND COMMENTS:**

**B. Council**

Ms. Saylor asked the status of the violations at the property at 108 Lawn Avenue. Mr. Smith stated that he was working in conjunction with the Manager and Solicitor to address all Code and Zoning violations. Further discussion would be done in Executive Session.

Mrs. Hallman asked that bushes at the SEPTA Train Station be addressed by Public Works. She also requested a meeting with Park Mobile to discuss metered parking. Ms. Bradley would have Public Works address the Train Station but would leave an appointment with Park Mobile to the new Manager.

**D. Engineer**

Mr. Smith stated that he had issued construction permits to builders at 49 W. Clymer Avenue and was working with the builders and public utilities to have installation of those utilities prior to paving of W. Clymer Avenue by the Borough.

**H. Manager**

**1. Award of Lawn Avenue Sewer Main Replacement Project Contract:**

Ms. Bradley stated that eight bids had been received for the Lawn Avenue Sanitary Sewer Main Replacement Project contract. The apparent low bidder, Pact One, LLC of Ringoes NJ, submitted a base bid of \$2,268,712.00, with a stipulated price of \$125.00 per linear foot for private lateral replacements. All Pact One, LLC paperwork was in order, and it was Staff recommendation to award the contract accordingly.

**A motion was made by Ms. Saylor, seconded by Mrs. Hallman, and unanimously approved by all present, to contract Pact One, LLC of Ringoes, NJ for the Lawn Avenue Sanitary Sewer Main Replacement Project at \$2,268,712.00 base and \$125.00 per linear foot for private lateral replacement.**

**2. Authorization to Advertise for Trash Collection Bids 2026-30:**

Ms. Bradley presented the proposed 2026-30 Trash and Recycling Collection Contract specifications. Prospective bidders would submit pricing for eight options for collection of municipal waste, recycling and bulk pick-up which included: manual collection twice weekly, once weekly, automated options, etc. Multiple options would allow Council to choose the most services for the lowest possible price during the duration of a five-year contract. Ms. Bradley requested authorization to advertise for bids.

**A motion was made by Mr. Hull, seconded by Mrs. Hallman, and unanimously approved by all present, to authorize advertisement of the 2026-30 Trash and Recycling Collection Contract .**

Ms. Bradley noted that an optional pre-bid meeting would be held May 8, with bids due by 10:00 a.m. May 21. Council could discuss all options and pricing at the May 28 PMC Meeting, with possible award of contract on June 9.

**VIII. OTHER BUSINESS:**

**A. Resolution #2025-09:**

As stated under "Announcements," this item was tabled to a future meeting.

**IX. PUBLIC COMMENT:**

There was no public comment at this time.

**X. AUTHORIZATION FOR PAYMENT OF INVOICES:**

The March invoices were presented for payment authorization, with General and Sewer Fund Check Numbers 40989 through 41063 totaling \$541,491.85.

**A motion was made by Mrs. Hallman, seconded by Mr. Hull, and unanimously approved by all present, to authorize payment of Bills for the month of March 2025 totaling \$541,491.85.**

**XI. EXECUTIVE SESSION:**

At 7:30 p.m., Council convened in Executive Session to discuss land disposition, litigation, and personnel issues. Council reconvened the regular meeting at 8:20 p.m.

**Mr. Crouthamel made a motion, seconded by Mr. Hull, and unanimously approved by all present, to authorize the Solicitor and the Bucks County Redevelopment Authority to proceed with condemnation of the property at 60 Noble Street.**

**XII. ADJOURNMENT:**

There being no additional matters to come before this meeting of Council, President Dodson declared the meeting duly adjourned at 8:25 p.m.

The next Regular Business Meeting of Borough Council was scheduled for Monday, May 12, 2025 at 7:00 p.m.

Attest:

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Eileen M. Bradley, Secretary  
Sellersville Borough Council