

Sellersville Borough Council's  
Public Management Committee  
140 E. Church Street  
Sellersville, Pa 18960

June 15, 2021  
7:00 p.m.

The June 15, 2021 Meeting of Sellersville Borough Council's Public Management Committee (PMC) was called to order by Chair Lois Dodson at Borough Hall, 140 E. Church Street at 7:05 p.m.

**ROLL CALL:**

Councilpersons : Mayor Thomas Hufnagle  
Lois A. Dodson, Chair  
Alexander Potoczny, Vice-Chair  
James G. Hull, First Alternate  
Donald Crouthamel  
Kathleen Hallman  
Marie Howells  
Lynne Saylor

Manager/Secretary : Eileen M. Bradley

**PUBLIC COMMENT:**

Chair Dodson called for Public Comment on Non-Agenda items. There was no public Comment at this time.

**OLD BUSINESS:**

**PARK AND RECREATION BOARD VACANCY:**

Ms. Bradley stated that at their last meeting, the Park and Recreation Board recommended that Council appoint Amanda K. Martin to the current vacancy.

**On motion of Mrs. Howells, seconded by Mr. Hull, and unanimously approved, Amanda Martin was appointed to the Park and Recreation Board to fulfill an unexpired term ending 2023.**

**EVENT LIST FOR 2021:**

With the easing of certain COVID-19 restrictions, Ms. Bradley presented Council with a list of events for the remainder of 2021.

**On motion of Mrs. Howells, seconded by Mrs. Hallman, and unanimously approved, the Council adopted the Calendar of Events for the remainder of 2021.**

Council then discussed details of the July 4 Annual National Bell Ringing Event.

**NEW BUSINESS:**

**ARPA FUNDING REQUIREMENTS:** Ms. Bradley noted that the Commonwealth required the Borough to apply for American Rescue Plan Act (ARPA) grant funding within five days. The application had been filed. Sellersville was due to receive \$448,298.24 over two years, with

limits to what the funding could be spent on. Clean water and stormwater infrastructure were acceptable categories for fund use.

**LAWN AVENUE:**

Ms. Bradley stated that PennDOT was in preliminary stages of designing repairs for Lawn Avenue and wished Council to consider making Lawn Avenue one way from Noble Street to Maple Avenue. After much discussion, Council determined that there was no benefit to making Lawn Avenue one way, and that they would not consider having it added to the turn-back program. Reducing the size of the proposed sidewalks was encouraged. Ms. Bradley would convey these issues to PennDOT.

**WEBSITE, SOCIAL MEDIA:**

Ms. Bradley stated that the Borough's insurance carrier was concerned with ransomware exposure of the Borough's email and website. Due to this concern, Ms. Bradley felt it was urgent to switch from the current website and email host, PSAB, to a Microsoft Office 365 format that had modern, up-to-date anti-virus systems. Without the upgrade, the insurance carrier would drop the Borough from the cyber protection coverage.

**BUCKS COUNTY TOUR OF HONOR:**

Ms. Dodson stated that Bucks County was planning another Tour of Honor to Washington DC and noted that the Borough usually donated to the program. Ms. Bradley would take care of placing the donated advertisement.

**OTHER BUSINESS:**

**BARTH CONSULTING GROUP UPDATE:**

Mr. Barth gave an update on revitalization activities over the last few weeks. It was also discussed that Council should consider a table at the Gallery of the Arts, for purposes of spreading information to local businesses and the public.

**SELLERSVILLE SENIOR APARTMENTS:**

Ms. Bradley noted that a Groundbreaking ceremony would be held at the site of the Sellersville Senior Apartments on Tuesday, June 22 at 11:30 a.m., to which Council was invited.

**IMPACT FEES:**

Ms. Bradley noted that with the potential of significant development over the coming years, Council should consider revisiting the Fee Schedule and Impact Fees. She would present a proposal to Council in the upcoming months.

**MISCELLANEOUS:**

Mr. Crouthamel inquired about when the bridge light installation might be complete. Ms. Bradley stated that PP&L was working on installing a new utility pole and needed to relocate their power lines before work could commence on the light poles.

Mr. Crouthamel asked of the status of the SEPTA Train Station lease. Mr. Barth stated that he and the Manager had met with SEPTA, and they had contacted their attorneys to present a draft agreement for the Borough's review.

Mr. Crouthamel requested an update on the Rental Property Inspection Program. Ms. Bradley stated that Staff was in the middle of a complete audit of the program and should have a full report shortly.

Ms. Saylor suggested that the sewer lines be televised from West Park Avenue to the Sellersville/West Rockhill border near Rockhill Mennonite. Ms. Bradley would investigate costs.

**COMPREHENSIVE PLAN REVIEW:**

Due to the late hour, discussion of the Comprehensive Plan was tabled for the next PMC Meeting.

**PUBLIC COMMENT:**

Chair Dodson called for Public Comment on Non-Agenda items. There was no public Comment at this time.

**EXECUTIVE SESSION:**

At 9:15 p.m., Council convened into Executive Session to discuss litigation in the Nice Contracting lawsuit.

**ADJOURNMENT**

There being no further business or discussion, Chair Dodson declared the meeting duly adjourned at 9:20 p.m. The next regular Public Management Committee was scheduled for June 15, 2021 at 7:00 P.M.

Attest:

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Eileen M. Bradley, Secretary  
Sellersville Borough Council