

Sellersville Borough Council's  
Public Management Committee  
140 East Church Street  
Sellersville, PA 18960

January 29, 2025  
7:00 p.m.

The January 29, 2025 Meeting of Sellersville Borough Council's Public Management Committee (PMC) was called to order by Chair Lois Dodson at Borough Hall, 140 E. Church Street at 7:00 p.m.

**ROLL CALL:**

Council: Mayor Thomas C. Hufnagle  
Lois A. Dodson, Chair  
James G. Hull, Vice Chair  
Donald Crouthamel, First Alternate  
Kathleen J. Hallman  
Lynne A. Saylor  
David A. O'Donnell

Absent: Marie G. Howells

Also Present:

Manager: Eileen M. Bradley  
Solicitor: Vicki Kushto, Esq.

**ANNOUNCEMENTS:**

There were no announcements at this time.

**PUBLIC COMMENT ON NON-AGENDA ITEMS:**

Ms. Tara Bergey of Jessica Lane again requested a mid-block crosswalk for Ninth Street and Franklin Street; a crosswalk across Franklin Avenue; and speed humps installed on Ninth Street. If these were not installed, Ms. Bergey would file a formal complaint with Bucks County.

After lengthy discussion, Council stated that the subject would be discussed with the Borough Solicitor in Executive Session.

**OLD BUSINESS:**

**Resolution #2025-04 Tax Collector Compensation for 2026:**

Ms. Bradley presented Council with a resolution, outlining the compensation for the real estate tax collector for the period beginning 01/01/2026. Compensation for tax collector was required to be set prior to the commencement of the 2025 election cycle for that office. The compensation was proposed at \$10.75 per parcel, which reflected a \$0.25 increase from the 2018 rate currently paid to the tax collector.

**A motion was made by Mr. Hull, seconded by Mrs. Hallman, and unanimously approved by all present, to adopt Resolution #2025-04, setting**

**the compensation rate for the real estate tax collector for 2026 at \$10.75 per parcel collected.**

**Authorization to Advertise Proposed Nuisance Ordinance:**

Ms. Bradley presented a Proposed Nuisance Ordinance that would delete the existing language and replace it with clearer language and additional nuisance topics. It also addressed a recent complaint about dogs defecating on a second-floor balcony that the owner refused to clean up. She asked for authorization to advertise the ordinance for adoption.

**A motion was made by Mr. Hull, seconded by Mr. Crouthamel, and unanimously approved by all present, to authorize advertisement of Proposed Ordinance #751, deleting and replacing Chapter 89 Nuisances of the Codified Ordinances of the Borough of Sellersville for possible adoption on February 10, 2025.**

**Authorization to Advertise Proposed Sign Amendment Ordinance:**

Ms. Bradley presented a revised section of the proposed Sign Zoning Amendment ordinance that would bring sign regulations into compliance with federal court case law requiring “content neutral” regulations. The proposed revision would also be easier to enforce.

There was one major sticking point with regard to temporary signage and passage of the new Sign Ordinance. The Planning Commission had recommended that there be two types of temporary signage in residential districts: A temporary sign of four square feet (4 s.f.) or less, with a maximum height of four feet (4 ft.), of which there would be allowed only two (2) per parcel, which would not require a permit or fee; and a limited duration sign of sixteen square feet (16 s.f.) or less, with a maximum height of six feet (6 ft.), of which there would be allowed only one (1) per parcel, which would require a permit, a fee, and specific date parameters not to exceed ninety (90) days.

**A motion was made by Ms. Saylor, seconded by Mr. O'Donnell, and unanimously approved by all present, to authorize advertisement of Proposed Ordinance #752, amending Chapter 160 Zoning of the Codified Ordinances of the Borough of Sellersville to delete and replace the Sign Regulations in Article VIII for possible adoption on March 10, 2025.**

**NEW BUSINESS:**

**Residency Requirements and Manager Ordinance:**

Ms. Bradley presented a proposed ordinance amendment that would remove a manager's appointment for an indefinite term and change the appointment to a two-year cycle compatible with Council elections. This is a requirement of recent State legislation.

Additionally, a requirement for the Borough Manager to live in the Commonwealth of Pennsylvania and within Sellersville within the first year of employment was also removed, as it presented an obstacle to attracting the best qualified candidates.

**A motion was made by Mr. Crouthamel, seconded by Mr. O'Donnell, and unanimously approved by all present, to authorize advertisement of Proposed Ordinance #753, deleting and replacing Chapter 22 Manager of the Codified Ordinances of the Borough of Sellersville for possible adoption on March 10, 2025.**

**OTHER BUSINESS:**

**Bucks County Vietnam Veterans Memorials:**

Ms. Bradley noted that Bucks County was seeking information on any memorials within Sellersville that presently existed named for listed Vietnam Veterans killed or missing in action. The County was also seeking municipally owned assets that might be a good fit for dedication to a veteran from Sellersville.

Mayor Hufnagle stated that there was room on the existing Memorial for a Vietnam tribute, but it had never been initialized. Ms. Bradley would reach out to Bucks County with interest.

**Carriage for Winterfest 2025:**

Ms. Bradley inquired whether Council was interested in contracting with the Saucon Valley Carriage Company for the 2025 Winterfest celebration. Mr. Crouthamel suggested hiring an additional carriage for the event.

**PUBLIC COMMENT:**

There was no public comment at this time.

**EXECUTIVE SESSION:**

At 7:55 p.m., Council convened into Executive Session to discuss land acquisition, litigation, and personnel issues. No decisions were made. Regular session was reconvened at 9:00 p.m.

**ADJOURNMENT:**

There being no further business or discussion, the discussion ended at 9:00 p.m. The next regular Public Management Committee Meeting was scheduled for Wednesday, February 26, 2025 at 7:00 p.m.

Attest:

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Eileen M. Bradley, Secretary  
Sellersville Borough